**JUNIOR OFFICER HANDOVER FORM**

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| **Vessel:** |  |  | **Port:** |  |

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| **Only complete items below as applicable to duties and responsibilities** | | | | | | | | | | | | **Sighted** |
| **Yes, No, N/A** |
| **Sea Passage Report File:** | **Date of Last Report:** | | | |  | | | | | | |  |
| Last Notice to Mariners received: | BA | |  | US | |  | AUS | |  | Other |  |  |
| Chart Correction Record: | | | | | | | | | | | |  |
| Chart List / Chart Catalogues: | | | | | | | | | | | |  |
| Charts corrected up to: | BA | |  | US | |  | AUS | |  | Other |  |  |
| T & P Notices up-to-date: | BA | |  | US | |  | AUS | |  | Other |  |  |
| Light Lists and Radio Signal Lists up to date: | | | | | | | | | | | |  |
| Passage Planning Book | | | | | | | | | | | |  |
| Charts on Order: | | | | | | | | | | | |  |
| Navigation Publications on Order: | | | | | | | | | | | |  |
| Condition of Bridge / Navigation Equipment:  Magnetic Compass/Off Course Alarm  Gyro Compass  Autopilot  Radar No.1  Radar No.2  ARPA  GPS/DGPS  AIS  SVDR/VDR  Echo Sounder  Doppler Sonar Docking Log  Speed Log  Anemometer  Weather Facsimile  Navtex Receiver  Chronometer  Sextant  Barometer  ECDIS | | | | | | | | | | | |  |
| Condition of Bridge Communication Equipment:  Inmarsat “F”  Inmarsat “C”  DSC MF/HF Unit  DSC VHF Primary (No.1)  DSC VHF Secondary (No.2)  Additional VHF  Two-way R/T (Walkie-Talkies)  GMDSS Survival Craft Walkies-Talkies  Antenna Equipment  P.A. System with Talk-Back  Radio Batteries  Fax Unit  BNWAS  LRIT | | | | | | | | | | | |  |
| Bridge / Navigation Spares on Order: | | | | | | | | | | | |  |
| AMVER / AUSREP / OTHER Reporting Instructions | | | | | | | | | | | |  |
| Message Records of above: | | | | | | | | | | | |  |
| Daily Rates and Errors of Chronometers Log: | | | | | | | | | | | |  |
| Radar Logs up-to-date: | | | | | | | | | | | |  |
| Last Gyro Overhaul: | | | | | | | | | | | |  |
| Date of Last Calibration of Standard Compass: | | | | | | | | | | | |  |
| Standard Compass Deviation Card: | | | | | | | | | | | |  |
| Compass Error Record Book: | | | | | | | | | | | |  |
| Record of Corrector Magnet Positions: | | | | | | | | | | | |  |
| Medical Logbook: | | Date of Last Entry: | | | | | |  | | | |  |
| Copy of last inventory of medical locker: | | Date of Last Inventory: | | | | | |  | | | |  |
| Medicines on Order: | | | | | | | | | | | |  |
| Patients for the Doctor this Port: | | | | | | | | | | | |  |
| GMDSS Duties: | | | | | | | | | | | |  |
| LSA and FFA Maintenance Logs: | | | | | | | | | | | |  |
| Any known Life-Saving or Firefighting Appliance Equipment defects? | | | | | | | | | | | |  |
| Any replacement on order? | | | | | | | | | | | |  |
| Date Lifeboats last in water: | | | | | | | | | | | |  |
| Lifeboat Falls end for ended? | | | | | | | | | | | |  |
| Lifeboat Falls last renewed? | | | | | | | | | | | |  |
| List of all Oil Spill Containment and Pollution Prevention Equipment and any replenishment ordered? | | | | | | | | | | | |  |
| Any Defects / Deficiencies with Flags, Shapes or Signaling Gear? | | | | | | | | | | | |  |
| Any replacements on order? | | | | | | | | | | | |  |
| Any Defects / Deficiencies with Weather Reporting Equipment or Stationary? | | | | | | | | | | | |  |
| Any replacements on order? | | | | | | | | | | | |  |
| Any other business: | | | | | | | | | | | | |

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| Incoming Officer Printed Name: |  |  | Signature: |  |
| Outgoing Officer Printed Name: |  |  | Signature: |  |

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| Date/Time: |  |  | Master’s Initials: |  |